

**Wheathampstead Parish Council
Parish Council Meeting
28 April 2011, 19.30h**

Present	Councillors	I Begg	Chairman
		A Brewster	
		J Burgess	
		G Clark	
		N Clements	
		D Hills	
		N Page	
		T Reason	
		K Stammers	
		S Walford	
		A Waterfield	
		J Warren	Clerk to the Council
		Press	0
		Public	2

1861 -11 Apologies

Apologies were received and accepted from Councillor J Turner (personal reasons).

1862-11 Specific Declarations of Interest

Councillor Clark declared a personal interest in Minutes 1870-11 and 1877-11, as she is on Plans North of the District Council Planning Authority and also a member of the Licensing Committee. The way she votes at Parish Council will not necessarily be the way she votes at District Council.

1863-11 Public Speaking

None

1864-11 Minutes of Council

The Council Chairman proposed and it was agreed that the Minutes of the meeting held on 31 March be approved.

Resolved To confirm the Minutes of the meeting held on 31 March 2011 to be a true and fair account and for these to be signed by the Chairman.

1865-11 Minutes of Committee Meetings

The Council Chairman proposed and it was agreed that the following draft committee minutes were received and adopted:

Highways & Public Transport Committee	5 April 2011
Heritage Trail Working Group	12 April 2011

Allotments Committee	14 April 2011
Rights of Way & Commons Committee	14 April 2011
Planning Committee	19 April 2011
Pump Committee	19 April 2011

Resolved: To receipt and adopt the draft Minutes of

Highways & Public Transport Committee	5 April 2011
Heritage Trail Working Group	12 April 2011
Allotments Committee	14 April 2011
Rights of Way & Commons Committee	14 April 2011
Planning Committee	19 April 2011
Pump Committee	19 April 2011

1866-11 Highways & Public Transport Committee Recommendations

Clarifications of the minutes were sought and accepted:

Minute 1821-11 the floral works quotation had been accepted from Townsend Nurseries who were the only company approached able to regularly water the plants. Costs were a 5% increase on 2010-11 but included additional planted areas.

A second quotation for Christmas lighting had been received after the meeting (Minute 1822-11), this had come in higher than the current supplier who had held their prices since 2009.

The cost of the plaque at Minute 1823-11 was £72 worded as the original. Its inscription was discussed at length. Councillor Waterfield proposed, seconded by Councillor Burgess and agreed that the wording, subject to confirmation of installing the bench be 'In memory of Mrs Jackie Young Crossing warden at St Helen's School for over 25 years Wheathampstead Parish Council (date)'.

The Council Chairman proposed, and it was agreed, that the recommendations of the Highways and Public Transport Committee were approved.

Resolved To approve the recommendations of the Highways & Public Transport Committee of 5 April

1867-11 Heritage Trail Working Group Recommendations

The notes of the working group which had not been written by the Clerk and took a different less formal format. The Council Chairman proposed and it was agreed that the recommendations of the Heritage Trail Working Group were considered and approved as amended with the addition of surnames to more clearly identify individuals.

Resolved To note and approve the report and recommendations of the Heritage Trail Working Group of 12 April

1868-11 Allotments Committee Recommendations

The recommendations of the Allotments Committee including tenancy matters were approved. The Chairman proposed the motion which was carried

Resolved To approve the recommendations of the Allotments Committee of 14 April

1869-11 Rights of Way and Commons Committee Recommendations

The recommendations of the Rights of Way and Commons Committee were discussed. Members noted that the name change to Rectory Glebe Copse for the area historically referred to as the Fernery (Minute 1845-11) had been proposed to identify the area. Councillor Burgess expressed concern that this conflicted with the details of the lease with St Albans Diocese and asked for a recorded vote.

Councillor Walford, seconded by Councillor Waterfield, proposed that the name be changed from the Fernery to Rectory Glebe Copse.

For	Councillors Begg, Page, Reason, Stammers, Waterfield, Walford
Against	Councillors Brewster, Burgess, Hills
Abstention	Councillors Clark, Clements

The motion was carried.

The Chairman proposed, and it was unanimously agreed, that all other recommendations be approved

Resolved 1 To change the name of the area known as the Fernery to Rectory Glebe Copse
2 To approve the recommendations of the Rights of Way and Commons Committee of 19 April

1870-11 Planning Committee Recommendations

Councillor Clark, chairman of the Planning Committee, though unable to attend the meeting because of ill health, noted with disappointment that it had been inquorate and 8 members had failed to send apologies. She reminded councillors of the 21 day response deadline for planning applications to the District Council and that the meeting had been specifically arranged to precede another meeting to minimise the evenings dominated by parish council meetings. The application had been considered and submitted under delegated authority.

Resolved To note the report

1871-11 Pump Committee Recommendations

The recommendations of the Pump Committee were approved. The Chairman proposed the motion which was carried

Resolved To approve the recommendations of the Pump Committee of 19 April

1872-11 Budget Review

It was reported that year end information was not available in a more definitive version to that presented at Minute 1802-11

Resolved To note the report

1873-11 Memorial Hall Matters

Members considered cleaning cover for the caretaker's absence during his fortnight's holiday booked at the end of May. Councillor Burgess proposed, seconded by Councillor Brewster and agreed that Tesco be asked to include an advert on their notice board for cleaning services - holiday cleaner for 2 weeks 1 hour per weekday and 2 hours weekend cover avoiding bookings (7-8am weekdays) at £13.50 per hour.

Councillor Stammers proposed that whilst he was retiring as a parish councillor he remained happy to remain Designated Premises Supervisor (DPS) until the Memorial Hall Committee could find a replacement person. Councillor Begg reiterated his concerns regarding the personal liability of the position. Councillor Reason thanked Councillor Stammers for the offer which all agreed to accept.

Resolved

- 1 To advertise for 2 weeks holiday cleaner cover**
- 2 To accept Councillor Stammers' offer (for which he was thanked) that he remain DPS until a replacement found**

1874-11 East Lane

It was reported that parking along East Lane, particularly near the Nursery School and Scout Hut was at times a problem. Hertfordshire Highways had been notified. The chairman proposed, and it was agreed, that this be referred to the Highways and Public Transport Committee.

Resolved To note the report which would be considered in detail by Highways and Public Transport Committee

1875-11 Digital Roadshow request

Members agreed that the request from Digital UK, a not for profit organisation advising about the switchover from analogue to digital television, to hold a roadshow on 11 January 2011 be permitted. Councillor Reason, seconded by Councillor Burgess and agreed that the request be accommodated and East Lane Car Park be suggested as a central location

Resolved To agree to the roadshow request on 11 January, suggesting East Lane Car park as a location

1876-11 St Albans District Council Planning Consultation

It was reported that the initial response (as circulated) had been sent to the consultation received on 12 April to deliver planning electronically. The response deadline had been extended from 10 May to end June so further discussion was enabled. Logistically electronic plans would be difficult for the parish council as without a laptop and projector plans had to be printed off to view. Councillor Burgess proposed, seconded by Councillor Reason, and it was agreed, that the response state that the Parish Council understood the savings that the District Council sought to gain by moving to a paperless office but this raised practical problems for the Parish Council, not least the cost and provision of hardware. They asked that SADC provide both hardware and training.

Resolved To respond stating that the Parish Council understood the savings that the District Council sought to gain by moving to a paperless office but this raised practical problems for the Parish Council, not least the cost and provision of hardware. They asked that SADC provide both hardware and training

1877-11 Planning

All plans had been passed under delegated powers (see also Minute 1870-11)

Under delegated powers (minute 1114-10) decisions made – recommendation of no objection:

Iain these need to be typed up	5/10/0551	Maxfield House, 17 Gustard Wood, Wheathampstead	Detached double garage with store
	5/11/0559	10 Marshalls Way, Wheathampstead	Two storey side extension and loft conversion with rooflights
	5/11/0705	Ely House, 47 The Hill, Wheathampstead	Installation of water heating solar panels (resubmission following refusal of 5/10/1039)
	5/11/0781	280 Lower Luton Road	Single storey side extension with habitable roof space with rear dormer window
	5/11/0611CE	320 Lower Luton Road	Certificate of Lawfulness (existing) – single storey rear ext. and loft conversion with one rear dormer window and rooflights

**Under delegated powers (minute 1114-10) decisions made –
recommendation of RECOMMEND REFUSAL**

Restricted plot size Cramped over-development

5/11/0687	Land adj. to 44 The Hill, Wheathampstead	Two storey dwelling (resubmission following refusal of 5/10/0492)
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**1878-11 Competition for a Lord Mayoralty to mark Her Majesty the
Queen's Diamond Jubilee**

Councillor Clark, seconded by Councillor Walford and agreed (subject to no significant additional cost to local residents) that Wheathampstead Parish Council support SADC's application for Lord Mayoralty

Resolved To support the District Council's application

1879-11 Nomansland

Councillor Page spoke at length to the three proposals he had circulated regarding Nomansland: Wheathampstead Parish Council's representation on the Nomansland Joint Management Committee and revisions to the lease arrangements.

Councillor Stammers, seconded by Councillor Reason, moved next business. A recorded vote was taken

For Councillors Begg, Brewster, Hills Reason, Stammers, ,
Walford

Against Councillors, Burgess, Clements, Page, Waterfield

Abstention Councillor Clark

The motion was carried

Resolved To move next business

1880-11 Accounts for Payment

The revised schedule of accounts for payment in April had been circulated. The Clerk would revise this to include the payment to Councillor Burgess for reimbursement received after the schedule had been printed (payment for part of an order unavailable from the supplier from whom he had collected goods).

The Council Chairman proposed, and it was agreed, that the revised list of accounts as circulated and amended be passed for payment

**Resolved To pay the revised list of accounts per April 2011
schedule amounting to £20,269.84**

1881-11 Small Projects

Councillor Burgess advised that he had completed the remarking of the Memorial hall car park for disabled signage and that Rob Strachen had agreed to restore the bench by the Four Limes, materials were in stock and Councillor Burgess available to assist. The Chairman proposed, and it was agreed, to thank Councillor Burgess for his work in the Memorial Hall car park area and to approve Mr Strachan's restoration of the bench.

- Resolved**
- 1 To accept Mr Strachan's offer to restore the bench by the Four Limes.**
 - 2 To thank Councillor Burgess for his work at the Memorial Hall**

1882-11 Consultations and meetings

It was agreed that the chairman and vice chairman of Highways committee compile a response to bring to the next Council meeting to Hertfordshire County Council's bus strategy and intalink strategy. New councillors were reminded to notify the Clerk as to which HAPTC newly elected councillor training courses they wished to attend (Minute 1809-11).

The Council Chairman proposed and it was agreed that these motions be carried.

Discussion followed regarding whether to have a Council meeting on 26 May in addition to the Annual Meeting of the new Council, legally required within 14 days of an election, and for logistical regarding room availability set on 11 May. The Chairman proposed that just the one council meeting be held in May. The motion was not carried. (Thus Annual Council meeting on 11 May and monthly council on last Thursday 26 May).

Councillor Clark advised that SADC was running planning training courses for new district councillors. It was agreed that the Clerk investigate the availability of this training for parish councillors

- Resolved**
- 1 To note the reports**
 - 2 Chairman and Vice Chairman of Highways committee to compile a draft response to bring to next Council to HCC bus strategy and intalink strategy**
 - 3 Newly elected councillors to be advise the clerk which induction course they wished to attend**
 - 4 To hold two meeting of Council in May – 11 May and 26 May**
 - 5 Clerk to ascertain availability of planning training for parish councillors**

1883-11 Reports from Councillors on Meetings Attended

Councillor Clements advised that he had attended the Joint Highway Panel on 6 April, no major issues concerning Wheathampstead had been raised and matters taken to Highways and Public Transport Committee; and St Albans District Association of Local Council meeting on 12 April where the electronic planning consultation had been discussed (see Minute 1876-11) .

Councillor Brewster reported that the Fire officer at the Police Ward meeting had raised concerns regarding vehicle parking on the corner of King Edward Place by the bakers. Subsequently a fire appliance had managed to gain access.

Resolved To note the reports

The Chairman declared the meeting closed at 21.57.

Dated this day of 2011

Chairman