

Allotments Committee

14 April 2011, 11.10hr

Present	Councillors	S Walford	Chairman
		G Clark	
		J Turner	
		T Reason	
		M Cheale	
		Irene Casper	Deputy Clerk
		Press	0
		Public	0

1828 -11 Apologies & Substitutions

Apologies were received and accepted from and Mr Copland, Mr. Strachan and Mr Wade (Allotments Field Reps).

1829-11 Questions from the Public

None

1830-11 Declarations of Interest

Councillor Turner declared a personal interest and advised that she rented an allotment plot on Glebe Field

1831-11 Minutes

The Minutes of the meeting held on 3 March 2011 were approved.

Resolved: To approve the Minutes of the meeting held on 3 March 2011 as a true and fair record, and for these to be signed by the Chairman.

1832-11 Glebe Field

Mr. Strachan had submitted a report, which had been previously circulated.

Consideration was given to a request that field reps are given a list of plot tenancies before each meeting. Members agreed that the report supplied by Deputy Clerk before each meeting gave all the information needed.

Members considered the tenancy of Plot 6 Glebe Field. It was agreed that the tenant receives a warning letter now, informing the tenant that if the allotment is not cultivated to the standard to satisfy the councillors on the allotments committee in three months time the tenancy will be terminated forthwith. Members gave input to a

draft letter, which the Deputy Clerk will prepare and submit to the committee Chairman for approval before posting to the tenant.

Members agreed that as the tenant on 6 Glebe will be on a three month probationary period the annual rent for the lease of the plot 2011/12 will be suspended until the end of June 2011 when an inspection of the plot will take place.

Consideration was given to the waiting list for Glebe / Hitchens allotments. There are 3 full plots and one ½ plot vacant at the moment (7 ½ plots), with 6 people on the waiting list – 3 from within the village.

Allotment plot 51a Glebe field (1/2 plot) has been vacated and a request to take on this 5 pole plot has been received from the tenant of the Glebe grazing field (who has been on the allotment waiting list for a while).

Members agreed that the grazing tenant could take on the tenancy of plot 51a while he is the tenant of Glebe grazing field. If at any time his grazing licence is terminated then he will have to relinquish the tenancy of the allotment plot.

Members considered a request from the tenant of Glebe grazing field to put up a temporary horse shelter, 2 sides and roof, backed with tape and with an open front, as shade for his horses. The shelter would be 12' x 12' x 6'6" in height built from wood.

Members agreed to the request for a **temporary** horse shelter, approval subject to their being no problems or complaints from allotment holders.

- Recommendation:**
- 1 To note the Glebe Field report**
 - 2 To approve that the Deputy Clerk submits a pre meeting report to councillors on the allotments committee and field reps**
 - 3 To approve that a warning letter is sent to the tenant of plot 6 Glebe Field informing that if the plot is not cultivated to the standard approved by councillors on the allotments committee in three months time the tenancy will be terminated with immediate effect.**
 - 4 To approve that the tenant on plot 6 is on a three month probationary period therefore the annual rent for the year 2011/12 is suspended until the end of June when an inspection of the plot will take place.**
 - 5 To approve Plot 51a Glebe be allocated to the tenant of the glebe grazing field. If at any time his grazing licence is terminated he will relinquish the plot.**
 - 6 To approve that grazing tenant on Glebe field can put up a temporary horse shelter 12' x 12' x 6'6" subject to their being no complaints from allotment holders**

1833-11 Folly Fields – including requests

The Folly Fields allotment representative gave a verbal report.

Mrs. Cheale requested that some one from the Council inspects the site.

Members agreed that the Deputy Clerk carries out an inspection visit to Folly Allotment Field and reports back to the committee.

Members considered the following requests from allotment tenants:

Plot 6 Folly Fields would like to install a 6' x 4' shed and a 6' x 4' greenhouse. Agreed.

Plot 33 Baxendale request permission to install a small chicken coop for 2 to 3 chickens. Members agreed that the Deputy Clerk ascertain the size of the proposed chicken coop.

Hitchens Field

Members noted that a noisy crowd of youngsters had been on the allotment field. The police were notified and PCSO Jo Merritt had updated the Deputy Clerk on the matter.

Baxendale Field

The Baxendale allotment representative had submitted a report, which had been previously circulated.

- Recommendation:**
- 1 To note Folly Field report.**
 - 2 The Deputy Clerk carries out an inspection of Folly Allotment Field and reports back to the committee.**
 - 3 To approve plot 6 Folly Fields installs a shed 6' x 4' and a greenhouse 6' x 4'**
 - 4 The Deputy Clerk ascertains the size of chicken coop the tenant wishes to install on plot 33 Baxendale.**
 - 5 To note police had been informed of noisy youngsters on Hitchens Field**
 - 6 To note the Baxendale report.**

1834-11 Waiting List

Consideration was given to the waiting list report.

Baxendale – 1

Folly – 1

Hitchens and Glebe – 6 (three from within the village)

Recommendation: To note the Allotment Waiting List Report

1835-11 Budget Review

Members reviewed the budget for 2011/12.

Consideration was given to a request for locks at the bottom gate at both Hitchens and Glebe fields.

It was proposed from the Chair, 'Locks have been tried and replaced and this committee does not want to waste public money on providing any more locks. Vote unanimous.

Recommendation:

- 1. To note review of the budget for 2011/12**
- 2. To approve no more public money is wasted on providing locks on the gates at the bottom of Hitchens and Glebe fields.**

1836-11 Date of Next Meeting – 14 July 2011

The Chairman declared the meeting closed at 11.52hr.

Dated this day of 2011
Chairman