

**Wheathampstead Parish Council
Parish Council Meeting
24 February 2011, 19.30h**

Present	Councillors	I Begg	Chairman
		A Brewster	
		J Burgess	
		G Clark	
		N Clements	
		D Hills	
		N Page	
		T Reason	
		K Stammers	
		J Turner	
		S Walford	
		I Casper	Deputy Clerk
		Press	0
		Public	1

1741-11 Apologies – None received.

1742 -11 Public Speaking

Mr. Johnston (WDPS) spoke on the Railway Platform. The track will be delivered some time next month. He also reported that the survey of East Lane Car Park has been completed and a public consultation on the results will be held in the Mead Hall; to which the Parish Council will be invited.

Members thanked Mr. Johnston for his report, and for all the hard work he, members of the WDPS and public volunteers had put into conducting the car park survey.

1743 -11 Specific Declarations of Interest

Councillor Clark declared a personal interest in minute 17 -10, as she is on Plans North of the District Council Planning Authority and also a member of the Licensing Committee. The way she votes at Parish Council will not necessarily be the way she votes at District Council.

Cllr. Turner declared a personal interest in minute 9-10; she is a member of the Horticultural Society.

1744 -11 Minutes of Council

Typed up minutes of the Parish Council meeting held on 27 January 2011 were unavailable due to unforeseen circumstances. The minutes were deferred to next months meeting.

Resolved Minutes of 27 January 2011 to be presented at the next meeting of the Parish Council.

1745-11 Minutes of Committee Meetings

The following draft committee minutes were received and adopted:

Pump Committee	7 February 2011
Memorial Hall Management Committee	7 February 2011
Rights of Way & Commons Committee	8 February 2011
Village Day Committee	9 February 2011
Pump Committee	16 February 2011

Cllr. Begg expressed concern about item 11-10 of the Memorial Hall minutes. He is concerned about the law and legal responsibilities of the Designated Premises Supervisor, not what other councils have written into their Licensing Operating Schedules.

Members then discussed the presentation style of the Council agenda. Some members felt that fully listing the committee recommendations on the agenda was a duplication of work for the Clerk / Deputy Clerk when compiling the agenda. The positive point to listing all the recommendations is that members of the public know what is to be discussed without having to read all the committee minutes.

Proposal from the Chair that the presentation style of the agenda is deferred until the Clerk is back in the office. So Resolved.

The Chairman proposed the draft minutes be received and adopted. SO RESOLVED.

- Resolved:**
- 1 To receipt and adopt the draft Minutes of**
Pump Committee 7 February 2011
Memorial Hall 7 February 2011
Management Committee
Rights of Way & 8 February 2011
Commons Committee
Village Day Committee 9 February 2011
Pump Committee 16 February 2011
 - 2 Presentation style of the agenda to be deferred until the Clerk is back in the office.**

1746-11 Pump Committee Recommendations

Proposed from the Chair that the recommendations of the Pump committee meetings of the 7 February & 16 February be taken together. So Resolved.

The recommendations of the Pump Committee were considered including:

Advertising revenue from WEB for the year 2011/12 to be £150 per issue (£600 per annum), an annual review of the Pump advertising revenue to take place in October. The Spring Pump to be a 20 page booklet in line with the 2010/11 budget.

The Chairman of the Pump Committee proposed that the recommendations were approved. So Resolved.

Resolved 1 Pump committee minutes of 7 & 16 February be taken together.

2 To note and approve the minutes and recommendations of the Pump Committee.

3 Advertising revenue from WEB for the year 2011/12 to be £150 per issue (£600 per annum).

4 Advertising revenue to be reviewed annually in October.

5 The Spring Pump to be a 20 page magazine in line with the 2010/11 budget.

1747-11 Memorial Hall Management Committee Recommendations

The recommendations of the Memorial Hall Committee were considered including:

The rendering on the library steps and the south side of the building is now urgently in need of attention. Quotations have been sought; one is due to arrive after the half-term holiday.

Cllr. Turner, Chairman of the Memorial Hall Committee, proposed that this extremely urgent work to re-render the library steps and the south side of the building is done as soon as possible as long as costs are within the unspent Memorial Hall budget, seconded Cllr. Stammers. So Resolved.

The Chairman of the Memorial Hall Management Committee proposed that the recommendations were approved. So Resolved.

The Committee Chairman thanked the Deputy Clerk for attending the meetings of the Memorial Hall Committee; the committee appreciated her diligence in carrying out their decisions and taking the hall bookings.

Resolved 1 To note and approve the minutes and recommendations of the Memorial Hall Committee.

2 To accept a quotation to re-render the Library steps and south side of the building as long as costs are within the unspent Memorial Hall budget.

1748-11 Rights of Way & Commons Committee

The recommendations of the Rights of Way & Commons Committee were considered including:

Cllr. Reason informed members that a tree is to be lowered at the railway platform. This work has the approval of the SADC Conservation Officer and local residents. Cllr. Reason proposed, members agree to a budget of up to £200 be allowed for this work, seconded Cllr. Burgess. So Resolved.

Recommendation not to put an electricity supply in the Forge

A recorded vote was taken

For Cllrs. Walford, Page, Hill

Against Cllrs. Clark, Stammers, Brewster, Burgess, Reason, Turner, Clements, Begg.

The recommendation was lost. So Resolved.

Two quotations have been received to install a consumer unit plus electrical fittings in the Forge. Deeks Electrical £1107.00 + vat, M.B.R. Electrical Services £2195.51

Cllr. Turner proposed, "given the substantial support that power is installed in the Forge and as there is enough money left in this year's Rights of Way budget to cover it the Council accepts the quotation of £1107 + vat to install electrical equipment in the Forge", seconded Cllr. Burgess.

Vote For 8 Against 2 Abstentions 1. So Resolved.

Recommendation to paint the barriers with a top coat of red oxide

A recorded vote was taken.

For Cllrs. Walford, Page, Hills

Against Cllrs. Clark, Stammers, Brewster, Burgess, Reason, Turner, Clements, Begg.

The recommendation was lost. So Resolved.

Cllr. Reason proposed, "The barriers are painted Land Rover green", seconded Cllr. Burgess.

For 8 Against 1 Abstentions 2. So Resolved.

Recommendation of up to £1000 of the ROW budget 2010/11 be used for tree work as per Cllr. Page's prioritised list.

Members reviewed the list of proposed tree works and agreed that the budget of £1000 be used for 1 days tree work at village sites, 1 day's tree work on Commons sites, 1 day's tree work split between village and commons sites.

Recommendation plastic sleeves be taken off the trees at the Meads at the end of March

Vote For 8 Against 1 Abstentions 2. So Resolved

Cllr. Burgess to speak to Mr. McNeil and ask him to refrain from taking the sleeves off.

Cllr. Page proposed acceptance of a quotation of £150 for stump grinding at the Meads and Marford Field, seconded Cllr. Burgess.
Vote For 10 - Abstentions 1. So Resolved.

The Chairman of the Rights of Way and Commons Committee proposed that the recommendations were approved. So Resolved.

Resolved

- 1 To note and approve the minutes and recommendation of the Rights of Way and Commons Committee.**
- 2 A budget of up to £200 be spent to lower a tree at the railway platform**
- 3 To accept the quotation of £1107.00 + vat to put electrical equipment in the Forge.**
- 4 The barriers are painted Land Rover Green.**
- 5 Up to £1000 of the ROW budget 2010/11 be used for tree work - 1 days tree work on village site, 1 days tree work on commons, 1 days tree work split between village and commons sites.**
- 6 Plastic sleeves to stay on the trees until the end of March as protections against damage from rabbits.**
- 7 To accept a quotation of £150 to stump grind at the Meads and Marford Field.**

1749-11 Village Day Committee

The recommendations of the Village Day Committee were considered including:

Recommendation Chairman will check wind direction on the day and speak to BBQ organisers.

Cllr. Turner spoke as a member of the Horticultural Society. The Society has a very good prominent position and starts their BBQ early to serve people who are setting up. It would be difficult to move at the last minute.

It was agreed that the Deputy Clerk should speak to the Chairman of the Village Day Committee about this issue.

The Chairman proposed that the recommendations of the Village Day committee were approved. So Resolved.

- Resolved**
- 1 To note and approve the recommendations of the Village Day Committee.**
 - 2 The Deputy Clerk to speak to the Chairman of the Village Day Committee about the issue of the wind direction.**

1750-11 See item 1746-11

1751-11 Committee Structure

Members considered a number of dates to hold a Parish Council Meeting to approve the committee structure of the Parish Council.

Members agreed that the meeting is to take place on Monday 21 March.

Cllr. Clements voted against this date as he is unable to attend.

Cllrs. Reason and Burgess will produce a definitive list to facilitate debate.

- Resolved**
- 1 A Parish Council meeting is held on Monday 21 March to approve the Council's committee structure.**
 - 2 Cllrs. Reason & Burgess to produce a definitive list to facilitate debate.**

1752-11 Village Entrance Signs

Deferred to the next Parish Council meeting

- Resolved**
- Village Entrance Signs be on the agenda at the next meeting of the Parish Council.**

1753-11 Request to install WiFi in the Memorial Hall

Cllr. Clark took the chair for this item

Under delegated powers (minute 1114-10) decisions made – recommendation of no objection:

In respect of 5/11/0141 & 5/11/0179lb

Cllr. Reason proposed No Objection, seconded Cllr. Stammers Agreed.

In respect of 5/11/0283. Cllr. Begg proposed No Objection, seconded Cllr. Turner. Agreed.

5/11/0141 & 5/11/0179lb	19a The Hill, Wheathampstead	Single storey rear extension, pitched roof over existing flat roofed garage to create first floor living accommodation and alterations to openings. Listed Building Consent
5/11/0283	Applewaithe, Gustard Wood Wheathampstead	Single storey side & rear extension following demolition of existing conservatory addition of porch roof to main entrance and alterations to openings. (Resubmission following withdrawal of 5/10/1770)
Resolved	No Objection of 5/1/0141 & 5/11/0179lb & 5/11/0283	

Under delegated powers (minute 1114-10) decision made – recommendation of refusal:

In respect of 5/11/0084

Cllr. Turner proposed Recommend Refusal because of the prominent position of this property the solar panels would have a particularly harmful effect on the visible street scene, seconded Cllr. Walford. Agreed.

In respect of 5/11/0135

Cllr. Turner proposed Recommend Refusal Concern that approval might weaken Green Belt protection, seconded Cllr. Reason. Agreed.

5/11/0084	57 Ash Grove, Wheathampstead	Installation of solar panels to front roof slope.
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5/11/0135 Dane Spring, Bower Use of land as
Heath Lane, residential curtilage
Harpenden
**Resolved Recommend Refusal of 5/11/0084 &
5/11/0135**

Under delegated powers (minute 1114-10) decision made by the Chairman and Vice Chairman of the Planning Committee – recommendation of no objection:

5/10/3004 Coleman Green Removal of existing
Kennels, mobile home and
Coleman Green scotframe kit home
Wheathampstead replacement
Resolved Recommend No Objection 5/10/3004

Under delegated powers (minute 1114-10) decision made by the Chairman and Vice Chairman of the Planning Committee – recommendation of refusal:

In respect of 5/10/0068

Overdevelopment in the Green Belt

5/10/0068 Land adj. 8 Cherry Outline Planning
Tree Lane, Permission
Wheathampstead One detached single
storey dwelling

Resolved Recommendation Recommend Refusal

1758-11 Budget Review 2010-11

The Chairman reminded Committee Chairmen to keep control of their committee budgets in the 4th quarter.

Resolved All Committee Chairmen to ensure expenditure is kept within budgets for the 4th quarter.

1759-11 Accounts for Payment

The revised schedule of accounts for payment in November had been circulated.

Members discussed emergency planning for when a member of staff has long term illness.

Cllr. Turner proposed, "that the Deputy Clerk be added to the bank mandate", seconded Cllr. Clark.

Vote For 10 1 Against. So Resolved.

The Deputy Clerk was thanked for doing a tremendous job in the absence of the Clerk.

The Chairman proposed, and it was agreed, that the revised list of accounts as circulated be passed for payment

Cllr. Clements reported that he had attended the 'Shaping Our Community' consultation meeting on 4 February and had submitted the formal view of the Parish Council within the allotted time limit.

Cllr. Brewster is following this item up.

Resolved **To note the report**

The Chairman declared the meeting closed at 21.45hr

Dated this **day of** **2011**

Chairman

