

**Wheathampstead Parish Council  
Village Plan Committee  
17 January 2011, 19.00h**

Present	Councillors	I Begg A Brewster	Chairman
		J Bell R Brett D Johnston	WEB/ WDPS WEB WEB
		Julia Warren	Clerk to the Council
		Press Public	0 0

**1612-11 Apologies and Substitutions**

Apologies were received and accepted from Councillors N Clements and A Waterfield.

**1613-11 Questions from the Public**

None.

**1614-11 Specific Declarations of Interest**

None

**1615-11 Minutes**

The Minutes of the meeting held on 12 October 2010 were approved..

**Resolved To approve the Minutes of the meeting held on  
12 October 2010 as a true and fair record, and  
for these to be signed by the Chairman**

**1616-11 Heritage Trail**

It was reported that a full application had been submitted to the National Lottery Fund before Christmas, a response was expected within 10 weeks. The project would move on as soon as feedback had been received.

**Recommendation To note the report  
to Council**

**1617-11 Visible Street Scene including along Mill Walk**

It was reported that WEB were in the process on conducting the survey of shops and businesses regarding lighting along Mill Walk. Councillor Donald at the Parish Conference had invited applications

for Visible Street Scene match funded projects. A number of suggestions were made for discussion when he visits the Village including improved signage and heritage street furniture

**Recommendation to Council**

- 1 To note the report**
- 2 To work with St Albans District Council in securing a Visible Street Scene Grant**

#### **1618-11 Update of Plan**

There had been no significant updates to the plan since the previous meeting. Some minor amendments were suggested and version 3 update would be completed prior to the Annual Parish Meeting.

**Recommendation to Council**                      **To note the report**

#### **1619-11 Budget Review 2010 -11**

The budget expenditure report for 2010-11 had been circulated and was discussed. As agreed at Minute 1410-10 quotations to use the web to promote the Heritage Trail had been received for phase 1 - to create a basic website to support the initial trail: £500, and Phase 2 - for an extended website to support the expansion of the Heritage Trail: £950. It was recommended that these be accepted within the current year

**Recommendation to Council**

- 1 To note the report**
- 2 To accept the quotations for phase 1 (£500) and phase 2 (£950) for promotion of the Heritage Trail on the worldwide web and that this be taken from the 2010-11 project budget of £1 500**

#### **1620-11 Budget 2011-12**

The recommended budget for 2011-12 was discussed with recommendation that this remain at the same level as for 2010-11, being £1,900 and to include sourcing and installing backup material for the Heritage Trail Website and an information/interpretation update notice board for the Village Plan.

**Recommendation to Council**                      **To maintain a budget provision for 2011-12 of £1 900**

**The Chairman declared the meeting closed at 19.55h.**

**Dated this                      day of                      2011**

**Chairman**