

**Wheathampstead Parish Council
Village Plan Committee
12 October 2010, 19.00h**

Present	Councillors	I Begg A Brewster N Clements	Chairman
		J Bell R Brett	WEB/ WDPS WEB
		Julia Warren	Clerk to the Council
		Press	0
		Public	0

1395-10 Apologies and Substitutions

Apologies from David Johnston.

1396-10 Questions from the Public

None.

1397-10 Specific Declarations of Interest

None

1398-10 Minutes

The Minutes of the meeting held on 9 March 2010 were approved. In approving the minutes it was noted that a number of recommendations pertained to, and had been referred to, the Highways and Public Transport Committee.

Resolved To approve the Minutes of the meeting held on 9 March 2010 as a true and fair record, and for these to be signed by the Chairman

1397-10 Heritage Trail

Councillor Brewster reported on progress on the Heritage Trail including the pre application to the National Lottery Fund and the map which would be printed to accompany the Heritage Trail (E2 in Plan). There had been a number of difficulties regarding conservation planning matters but it was hoped these would soon be resolved. It was agreed that initially one plaque be obtained to encourage support and further sponsorship for the Trail. Plaques were funded by the Local Strategic Partnership Targeting Change grant. The aim was to deliver Phase one of the Trail by Spring 2011.

**Recommendation To note the report
to Council****1398-10 Treasure Hunt**

It was reported that an event similar to 2009 had been organised to coincide with the WEB Village Picnic on the Meads on 26 September. Despite inclement weather the event was enjoyed by its participants. As in 2009 prizes were vouchers to spend with Village businesses. Thanks were given to those organising and running the event, particularly Julie Bell. It was agreed that a similar event should be organised in 2011 and noted that the winner of the Treasure Hunt had agreed to assist in constructing the next treasure hunt.

- Recommendation to Council**
- 1 To note the report**
 - 2 To thank those involved in organisation**
 - 3 To recommend repetition of the treasure hunt in 2011 and possibly annually encouraging greater community participation**

1399-10 Christmas Lights Up

It was reported that the Christmas Lights up event - Thursday 25 November, (S14 in the Village Plan) was underway for 2010. Harpenden Rotary Club were organising Santa, singing and other events centred around the MacIntyre Home, WEB the business and fairground activities and the Clerk had submitted relevant paperwork to the police and Safety Advisory Group. Consideration was being given to the feasibility of partial closure of the High Street for up to 3 hours early evening. St Helens Church would enter into the festivities and it was agreed to ask Top Hat Stage School (who met Wednesday evenings at the Memorial Hall and whose winter production had a Christmas carol theme, C1 in Plan) for a choir.

Council, at Minute 1313-10 had passed a motion to consult the users of Mill Walk about supplementary lighting along the Mill Race, including whether shop owners would be prepared to make a financial contribution to this. Such lighting was traditionally installed during the Christmas period. It was reported that WEB had begun consulting its members

- Recommendation to Council**
- 1 To note the report**
 - 2 Clerk to provide contact details for Top Hat to liaise with WEB regarding singing**
 - 3 Clerk to request report back from WEB regarding tree lights**

1400-10 Update of Plan

An updated action plan had been circulated. A number of action points were noted including Highways related matters as the Marford Road Survey, working with HCC for a crossing; and the planned survey of East Lane Car Park. Progress had also been achieved in the delivery of the Village Sign and achievement of second place Parish in Bloom for St Albans District in Bloom.

Mr Brett was thanked for his work in maintaining an updated Village Plan. Consideration was given to updating and reissuing the Plan to include a different range of questions and forms of consultation. This might include focussing on target groups as consultees and at Village events such as Village Day and the Treasure Hunt. It was agreed that further consultation should wait perhaps a year, until after the new Council had been formed in 2011. Meanwhile the updated action points would be published on the Parish Council website www.wheathampstead-pc.gov.uk and in hard copy as reference at, for example, the Parish Council Office and Wheathampstead Library. A summary report would be put on display on the Council notice board in the High Street bus shelter.

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| Recommendation
to Council | 1 | To note the report |
| | 2 | To thank Mr Brett |
| | 3 | To consider further consultation for a revised plan in autumn 2011 |
| | 4 | To produce a summary action point reference copy report for public places such Wheathampstead library and Parish Council Office |
| | 5 | To upload this report electronically to the Parish Council website |
| | 6 | To display a summarised document on the notice board in the High Street Bus Shelter |

1401-10 Budget Review

The budget expenditure report for 2010-11 had been circulated and was discussed. It was recommended that the web be used to promote the Heritage Trail and that the Clerk approach Baobab IT Services in respect of this.

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| Recommendation
to Council | 1 | To note the report |
| | 2 | Clerk to approach Baobab IT Services regarding promotion of the Heritage Trail on the worldwide web |

The Chairman declared the meeting closed at 20.00h.

Dated this day of 2010

Chairman