

**Wheathampstead Parish Council  
Village Day Committee  
28 June 2010, 19.30h**

Present	Councillors	A Waterfield	Chairman
		A Brewster	
		J Burgess	
		T Reason	
		S Bates	
		B Dawes	
		L Coates	
		A Patel	
		J Warren	Clerk to the Council
		Press	0
		Public	0

**1189 -10 Apologies & Substitutions**

Apologies were received and accepted from Councillor Clements (personal reasons)

**1190-10 Public Speaking**

None

**1191-10 Specific Declarations of Interest**

None.

**1192-10 Minutes**

The Minutes of the meeting of 8 June were approved.

**Resolved To confirm the Minutes of the meeting held on 8 June 2010 to be a true and fair account and for these to be signed by the Chairman.**

**1193-10 Plans for Saturday and Sunday**

Plans for Saturday's talent show and barn dance and Village Day were discussed and the following agreed:

- Cllr Waterfield to collect hire van
- Cllr Burgess to ensure Golf Club were familiar with their pitch position in order to mark out and cut grass for pitch and putting area
- Pitches to be marked up Saturday morning
- Mr Patel to speak to St Helen's School PTA to permit leafleting Saturday events at the school fair 3 July.
- Mr Patel to purchase banqueting roll, napkins, disposable cups and sweets for floats from the wholesaler
- Both Beech Hyde & St Helen's PTA to be invited to 'sell

- tickets ' for the barn dance
- Squash & biscuits to be provided for talent show contestants
  - Trophies for talent contest and 'most like your dog' competition agreed
  - Rosettes agreed – Aintree box pleat green and white with 'Village Day' on centre tail and crest and Wheathampstead Parish Council in centre – 10 x 4 row large, 50 x 3 row
  - Barn dance food would be served 21.00 -21.30h
  - Cllr Reason to co-ordinate set up for talent show, all councillors to assist with seating
  - Confirmed bar arrangements in hand
  - Judges confirmed for talent show – Deputy Mayor Cllr Beric Read, Cllr Reason and dancing teacher Penny Casper. Format as Britain's Got Talent
  - Clerk to contact guides and scout leaders to confirm young person carrying the Charter Day banner
  - Clerk to produce signs advising public not to park at the School as the Wheathampstead House School gates would be locked when the parade left
  - Clerk to confirm that horse box could be left in the Social Club car park
  - RAF Flypast details confirmed
  - The 6 dustbins used on Village Day would be loaned to Harpenden Rotary Club for 28 July Classics on the Common
  - Bunting, flags etc to be removed Monday 12 July, group to meet 09.30h

<b>Recommendation to Council</b>	<b>1</b>	<b>To note the report</b>
	<b>2</b>	<b>Hire van to be collected Friday, returned Monday</b>
	<b>3</b>	<b>Cllr Burgess to oversee/do pitchmarking</b>
	<b>4</b>	<b>St Helen's School to be asked to leaflet talent show and barn dance at school fete</b>
	<b>5</b>	<b>St Helen's and Beech Hyde PTAs to be encourage to promote the events</b>
	<b>6</b>	<b>Mr Patel to purchase banqueting roll, cups, serviettes 7 sweets</b>
	<b>7</b>	<b>Refreshments to be provided for talent show contestants</b>
	<b>8</b>	<b>Clerk to order rosettes and trophies &amp; produce various certificates</b>
	<b>9</b>	<b>Clerk to produce signage and finalise arrangements as above including liaison with RAF</b>
	<b>10</b>	<b>Bunting, signage and flags to be removed 9.30am Monday .</b>

Agreed that Cllr Burgess would liaise with Mr Patel regarding advertisements, finalise programme and leave disc with Clerk to arrange printing

**Recommendation  
to Council**

**Clerk to ask SADC to print 800  
programmes**

**The Chairman declared the meeting closed at 21.30h.**

**Dated this            day of            2010**

**Chairman**