

Village Day Committee

16 March 2010, 19.12hr

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|----------------------|--------------|-----------------|
| Present Councillors: | A Waterfield | Chairman |
| | J Burgess | |
| | T Reason | |
| | A Brewster | Arrival 21.30hr |
| | S Bates | |
| | B Dawes | |
| | Irene Casper | Deputy Clerk |
| | Press | 0 |
| | Public | 0 |

963-10 APOLOGIES AND SUBSTITUTIONS

Apologies were received and accepted from Councillors A Brewster and N Clements (personal reasons) and Mrs. L. Coates.

964-10 QUESTIONS FROM THE PUBLIC

None.

965-10 SPECIFIC DECLARATIONS OF INTEREST

None

966-10 MINUTES

The Minutes of the meeting held on 8 December 2009 were approved.

Resolved: To approve the Minutes of the meeting held on 8 December 2009 as a true and fair record, and for these to be signed by the Chairman.

967-10 VILLAGE DAY 2010 WORKING GROUPS REPORTS

SUNDAY PARADE WORKING GROUP

The Chairman presented the report from the Sunday Parade Working Group. Members discussed the recommendations.

1. The parade to start from the St. Albans High School for Girls, Junior House as last year. Permission to use the drive from 12.15 – 1.15pm to be sought.
2. There will be no parking – except for the floats and Mayor's car – at the school.
3. The parade to go the 'wrong' way round the roundabout.
4. The parade to be led by two people carrying a 'Parish Charter' Banner. Mrs. Bates to make the banner. Cllr. Burgess to source the poles.

5. All vehicles, except the Mayor's car, will be at the rear of the parade. Laminated list giving the order of the parade to be displayed at the school site.
6. The parade will start at 1pm. Publicity regarding the start time to be in Pump and on noticeboards.
7. The floats will all receive a rosette and certificate.
8. Two councillors needed to control parking in the school grounds and to litter pick after the parade has left.
9. The competition, 'Most Like Your Dog' to be publicised and entrants asked to walk in the parade.
10. Working Group to meet in early June to finalise the order of the parade.
11. Surprise Event has been confirmed.
12. Members would like to have specific requests – green and gold.
13. The Morris men will be in the first group in the parade

- Resolved:**
- 1 To note the report**
 - 2 Permission to use the High School drive from 12.15pm – 1.15pm to be sought. Action Clerk.**
 - 3 Permission to go the 'wrong' way round the roundabout to be sought. Action Clerk.**
 - 4 Councillor Burgess and Mrs. Bates to liaise re banner.**
 - 5 Laminated list of parade order. Action Clerk.**
 - 6 Publicity re start time of parade. Action Clerk**
 - 7 Rosettes and certificates. Action Clerk.**
 - 8 Councillors Clark and Page to be asked to control parking and litter pick at the school. Action Cllr. Waterfield.**
 - 9 Competition 'Most Like Your Dog' to be publicised – Pump and posters. Action Clerk.**
 - 10 Working Party to meet in June. Action Cllr. Waterfield.**
 - 11 Flypast ideally at 2pm, otherwise between 2-3pm. Action Clerk.**
 - 12 Clerk to ascertain the possibility of smoke trails**

SATURDAY WORKING GROUP

The Chairman presented the report from the Saturday Working Group. Members discussed the recommendations.

1. WEB has asked if they can run a Business Fair sometime during the weekend. Members agreed they can be in the Main Hall on Sunday 11th. The Mead Quilters to go in front of the stage.
2. It is recommended a television screen is set up somewhere in the hall as the football World Cup takes 3rd place matches take place on the 10th. Green Room is a possibility.
3. Cllr. Begg is to investigate the possibility of having a 'Table Football' competition for locals. No report as yet
4. Cllr. Brewster is liaising with Wheathampstead dramatic Society regarding running a Barn Dance in the hall on the Saturday evening. No report as yet.

5. The practicalities of the Barn Dance were discussed. There is a limit to the number of people who can be in the hall to take part in the dance. Tickets would have to be sold in advance (the ticket price would enable the holder to receive food/drink up to the fee charged). Attendees would either be hand-stamped or receive a wristband so that they could come and go during the evening.
6. The Social Club to be asked to run a bar during the Saturday evening.
7. Food – either a caterer to be in the kitchen and supply food or a fish and chip supper to be obtained.
8. The Dramatic Society to be asked if they can perform a 'Charter Sketch' during the weekend.
9. People would be invited to picnic outside and join in family type races i.e. egg and spoon – weather permitting.
10. A 'Wheathampstead's Got Talent' Competition could be run. Advance publicity would be needed.
11. An article would go in the Herts Advertiser.

Cllr. Burgess will no longer be a member of the Saturday Working Group.

- Resolved:**
- 1 To note the report**
 - 2 WEB to run a Business Fair in the Main Hall. Letter, Action Clerk**
 - 3 Possibility of T.V. in Green Room. Action Clerk to investigate.**
 - 4 Cllr. Begg to report on Table Football. Clerk to contact.**
 - 5 Cllr. Brewster to report on WDS and Barn Dance. Clerk to contact.**
 - 6 Social Club to be asked to run a bar on Saturday evening. Action Cllr. Brewster.**
 - 7 A caterer to be approached or fish and chip supper supplied. Clerk to investigate.**
 - 8 WDS to be asked to perform a Charter Sketch. Action Cllr. Brewster.**
 - 9 Races to be organised. Action Committee**
 - 10 Wheathampstead's Got Talent Competition to be organised. Action Committee. Publicity. Action Clerk**

Cllr. Burgess left the meeting 20.50pm – meeting not quorate

SUNDAY MARFORD FIELD WORKING GROUP

The Chairman presented the report from the Sunday Marford Field Working Group.

Members discussed the recommendations

1. A slide and battery powered Go Karts have been offered instead of the play bus. They will be staffed and will donate 20% of taking after staff costs have been paid.
2. Impenyan have increased their costs.
3. The Tennis Club are concerned that they did not make as much money as usual last year at their BBQ.
4. John Faulkner will bring a candy floss stall, two roundabouts and two other stalls. Mr. Fawkes will bring more attractions.
5. It is suggested that a climbing wall could be another field attraction.
6. There will be no Pony Club Display. Timetable amended.

- 1 To note the report.**
- 2 Slide and battery powered Go Karts to be confirmed. Action Clerk.**
- 3 Impenyan to be cancelled. Action Clerk**
- 4 Letter to Tennis Club. Action Clerk.**
- 5 Mr. Fowkes to be contacted re attractions. Action Clerk.**
- 6 Details costs etc. of climbing wall to be sought for the next meeting. Action Clerk.**

968-10 2010 BRANDING

After discussion members agreed the Saturday and Sunday be branded as 'Charter Night and Village Day'

RESOLVED: 2010 Branding is 'Charter Night and Village Day'

969-10 PLANS FOR SATURDAY & SUNDAY

Members reviewed the budget for 2010-2011
All other items are covered in minute 967-10

**RESOLVED: The budget for Saturday 10th July is £3500
The budget for Sunday 11th July is £2050**

970-10 PROGRAMME

Cllr Burgess and Al Patel will compile the programme.

Advertising rates as last year.

Price of programme as last year.

The tear off portion for the Lucky Programme to be incorporated in the corner of the timetable page, backing onto the field map.

**RESOLVED: 1 Advertising rates to be as 2009.
2 Programme price to be £1.
3 Lucky Programme tear off portion to be on timetable page. Action Cllr. Burgess.**

971-10 LOCALITY GRANT REQUEST – Update

The Locality Grant Request has been successful and a grant of £500 has been received

RESOLVED: To note the receipt of £500 from the Locality Grant Request fund.

972-10 PROGRESS AGAINST VILLAGE PLAN TARGETS - Update

Progress to date

V1 – bar on Saturday night

V2 – climbing wall

V3 – Litterblitzers clearing up and recycling

V4 – There will be an ethnic food stall

V5 – Table Football

V6 – Races to be organised on the Saturday

973-10 REVIEW OF INSURANCE – to identify items for inclusion in WPC policy

Members agreed the Village Day committee has no items for inclusion in the WPC insurance policy.

RESOLVED: There Village Day Committee has no items for inclusion in the WPC insurance policy.

Councillor Brewster arrived during the next item 21.23pm – meeting quorate

974-10 TERMS OF REFERENCE – To agree terms of reference of the Village Day Committee

Members agreed the following Terms of Reference:

Objectives: To provide the Village with a parade, stalls and attractions on Village Day. To manage the events of the day.

Scope: When funds permit consider additional entertainment on Saturday afternoon or evening.

Constraints: Funding
Health & Safety

Assumptions: Villagers will attend a Village Day

Reporting Requirements: Report to Full Council.
Membership – meetings should be quorate.
Minutes to be produced by Clerk.

Although non-Councillors are part of the Committee and will participate fully in the discussions/debates, they do not have voting rights and only Councillors are permitted to vote on any decisions/resolutions.

Success: A well attended Village Day with minimum mishaps.
All local charities make money to help their funds.

RESOLVED: To agree the Terms of Reference of the Village Day Committee.

975-10 SATURDAY – BARN DANCE UPDATE

Councillor Brewster reported to members on her liaison with the Dramatic Society.

It was agreed that WEB be asked to help run a Barn Dance in conjunction with the Village Day Committee.

Wristbands may be purchased and WEB to be asked to sponsor the bands.

Wheathampstead 's Got Talent Competition to run from 5pm – 7pm

The Barn Dance to run from 8pm – 11pm.

RESOLVED:

- 1. WEB to be asked to help run a Barn Dance. Action Cllr. Brewster to contact Mr. Johnston**
- 2. WEB to be asked if they would sponsor wristbands. Action Cllr. Brewster.**
- 3. Wheathampstead's Got Talent to run from 5pm-7pm**
- 4. Barn Dance to run from 8pm – 11pm**

976-10 DATE OF NEXT MEETING

Thursday 1 April 2010

The Chairman declared the meeting closed at 22.05h.

Dated this day of 2010

Chairman