

## **Wheathampstead Parish Council Village Day Committee 7 July 2009, 19.00h**

Present Councillors:	A Waterfield	Chairman
	J Burgess	
	T Reason	
	R Suggitt	
	Julia Warren	Clerk to the Parish Council
	Press	0
	Public	0

### **385-09 APOLOGIES**

Apologies were received and accepted from Councillors A Brewster and N Clements (personal reasons) and from the police and Mrs L Coates

### **386-09 QUESTIONS FROM THE PUBLIC**

None

### **387-09 SPECIFIC DECLARATIONS OF INTEREST**

None declared.

### **388-09 MINUTES**

The Minutes of the meetings held on 9 June 2009 were approved

**Resolved: To confirm the Minutes of the meeting held on 9 June 2009 to be a true and fair account and for these to be signed by the Chairman.**

### **389-09 PUBLICITY**

It was noted that Village Day was advertised at entrance points to the Village on the big display boards, on posters and generally by decorative bunting and flying the Wheathampstead Parish Council flag. The Swan had indicated their delight to temporarily display the flag in the unused flag pole bracket on its wall in support for Village Day. The pub was located in a prime location for publicity on the Village Day 2009 on the Swan and removed on the following Monday. In future years it would be flown for the two weeks preceding Village Day, at a location annually determined. Three local radio stations had also been advised of the event, none could attend the event and perhaps consequentially marketing was down on 2008.

Mr Suggitt attended the meeting in the capacity, as the previous year, of announcer throughout Village Day. It was agreed that he announce upcoming programme attractions plus recurring themes as the 'lucky programme' draw, entry for the 'most like your dog' competition and advice on lost children etc. He would also promote recycling of the day's rubbish, encouraging people to split their litter into recyclables and landfill. The Litterblitzers would tidy the field at day end.

**Resolved: To note the report and approve the recommendations**

### **390-09 EVENT MANAGEMENT INCLUDING PARKING**

It was agreed that a list of committee members' mobile phone numbers would be internally circulated to enable communication during the event.

First and second prizes and rosettes were agreed for best float and fancy dress, and for the 'most like your dog' competition. Cllr Reason to obtain tins of sweets and biscuits as prizes. The support of Mr Patel and Mrs Coates in the organisation and during the event was to be acknowledged.

It was confirmed that the mayor would judge the parade – floats and fancy dress, and the Chairman of Council would judge the most like your dog competition.

Visitors to Village Day would be invited to offer their suggestions for the 2010 Village Day theme, these to be placed in a box on the Parish Council stand.

Parking was to be as previous years on the Playing Fields. It was agreed that programme selling would take place to the cars queuing to park by a team of helpers rather than just on the gate. A team would also circulate through the field and with the procession through the High Street

**Resolved: To note the report and approve the recommendations.**

### **391-09 OUTSTANDING MATTERS PRE VILLAGE DAY INCLUDING CHEQUES TO BE AUTHORISED**

It was noted and agreed that a number of attractions at Village Day required payment on the day.

**Resolved That the Clerk raise cheques for payments required on Village Day**

### **392-09 2010 PLANS INCLUDING REQUEST TO RAF**

